

GROWTH, ECONOMIC DEVELOPMENT AND COMMUNITIES
CABINET COMMITTEE
WORK PROGRAMME 2017

(Members agreed that the number of jobs being created through the work being undertaken in the reports presented to the Cabinet Committee should appear at the top of each report where appropriate)

STANDARD AGENDA ITEMS	
Item	Cabinet Committee to receive item
Verbal updates by the relevant Cabinet Members and Directors	At each meeting
Portfolio Dashboard	At each meeting
Budget Consultation	Annually (November/December)
Final Draft Budget	Annually (January)
Annual Equality and Diversity Report	Annually (September)
Risk Register – Strategic Risk Register	Annually (last submitted in April 2015)
Directorate Business Plan	Annually (March)
Work Programme	At each meeting

Agenda Section	Items
Wednesday, 22 March 2017	
A – Committee Business	<ul style="list-style-type: none"> • Declarations of interest • Minutes • Verbal Updates by Cabinet Members • PRESENTATION – Opportunities for Kent food and drink sector (Produced in Kent and Trade Development and Export – Steve Sampson) <i>could be presentation and a report</i>
B - Key or Significant Decisions for Recommendation or Endorsement	<ul style="list-style-type: none"> • Faversham Creek • Cultural Strategy (16/00119) • Modern Records Centre Procurement
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • Work Programme 2017 • Report on impact of Business rate increases on Kent businesses (<i>Dave Shipton</i>) • GET Directorate Business Plan • Kent Thameside Dartford Scheme • A2 Bean Ebbsfleet Junction Improvement (tba)
D - Performance Monitoring and Contract management	<ul style="list-style-type: none"> • Portfolio Dashboard • Contract Management

	<ul style="list-style-type: none"> • Risk Register (Last submitted April 2015)
Thursday 8 June 2017	
A – Committee Business	<ul style="list-style-type: none"> • Declarations of interest • Minutes • Verbal Updates • PRESENTATION
B - Key or Significant Decisions for Recommendation or Endorsement	
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • Work Programme 2017
D - Performance Monitoring and Contract Management	<ul style="list-style-type: none"> • Portfolio Dashboard • Contract Management
Wednesday 6 September 2017	
A – Committee Business	<ul style="list-style-type: none"> • Declarations of interest • Minutes • Verbal Updates • PRESENTATION
B - Key or Significant Decisions for Recommendation or Endorsement	
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • Opportunities for Kent film and broadcast media • Work Programme 2017
D - Performance Monitoring and Contract Management	<ul style="list-style-type: none"> • Portfolio Dashboard • Contract Management • Equality and Diversity Annual Report
Tuesday 21 November 2017	
A – Committee Business	<ul style="list-style-type: none"> • Declarations of interest • Minutes • Verbal Updates • PRESENTATION
B - Key or Significant Decisions for Recommendation or Endorsement	
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • Budget Consultation • Work Programme 2018
D - Performance Monitoring and Contract Management	<ul style="list-style-type: none"> • Portfolio Dashboard • Contract Management

Items that have not been allocated to a meeting

A – Committee Business	<ul style="list-style-type: none"> • PRESENTATIONS • Margate Seafront • Presentations on the 4 District Deals (Ashford, TWBC, TMBC and SBC) • Ebbsfleet Garden City
B - Key or Significant Decisions for Recommendation or Endorsement	<ul style="list-style-type: none"> • Otterpool Garden Town (<i>await Gov announcement</i>)(Thames Estuary Commission)
C – Other Items for comment / recommendation	<ul style="list-style-type: none"> • Paramount Theme Park project on Swanscombe Peninsula – regular updates • Ebbsfleet Development Corporation - Tom Marchant • Mobile phone masts: Kent should aim for 4G or Superfast Broadband as minimum standard. Check out 4G coverage; different providers have different coverage. • Trading Standards – 6 monthly updates (<i>last report - May 2016</i>) • A series of items focussing on economic transformation (digital, low carbon, internationalism) • District focussed presentation on what is happening to support local growth <i>would need to be meaningful, maybe look at areas instead of districts.</i> • Outcome of Government taskforce on LRA service <i>requested by Brian Clark, 4 11 16</i>
D - Performance Monitoring and Contract Management	